



## North American Bat Conservation Fund Grants 2009 APPLICATION INSTRUCTIONS

### WHAT IS FUNDED?

The *North American Bat Conservation Fund* helps support conservation and research projects that most effectively aid North American bats. Each proposal is ranked in the following areas:

1. Support of the stated priorities of the North American Bat Conservation Fund.
2. Project feasibility, based on stated methodology, budget, personnel and completion schedule.
3. Appropriateness of approach to solving the stated problem.
4. Probability that additional fauna or flora will benefit.
5. Contribution to population recovery, improved management policies or site protection without ongoing resource commitment.
7. Urgency.
8. Amount of cooperation and support from partners and volunteers.

All proposals are reviewed by bat experts, and only those projects receiving the highest rankings will get priority consideration for assistance.

### WHO IS ELIGIBLE?

Any organization, federal, state or local agency or business in Canada, Mexico, the United States and their territories may apply if the proposal meets the criteria above. Student research towards a degree is not eligible. University or agency overhead may not be taken out of any funds awarded. Payments cannot be made to individuals; all checks must be able to be made to company, agency or other institution.

### WHAT DO I SUBMIT AND WHEN?

**Applications must be submitted online by December 15, 2008.**

Applications should be submitted in English. The maximum individual award is \$5,000.

Supporting information should include:

- **Project significance**, including previous bat-related work in the study area, urgency of the proposed work and its benefits. Relate this to the appropriate Strategic Plan section. (*One page maximum.*)
- **Detailed project narrative**, including project methodology. State detailed hypotheses for research projects. Bat-house plans or gate designs and locations must also be included, if appropriate to the project. List expected outcomes and products. (*Three pages maximum.*)
- **Location map(s)** showing the project location, boundaries and proposed study areas.
- **Complete timeline**, indicating starting and ending dates for the project, and landmark dates by which progress can be measured. (*One page maximum.*)
- **Detailed budget**, including contributions by other agencies and organizations and in-kind donations. All figures to be in U.S. dollars. U.S. Federal Government rates for food, lodging and mileage shall not be exceeded. In-kind contributions of equipment must be prorated for the life of the project and may not be claimed at full value. (i.e., \$1,000 binoculars with an expected life span of 50 years (2,600 weeks), used 10 weeks on project, can be claimed for

\$3.85, or 10/2600 of value). (*One page maximum.*)

• **Principle Investigator's bat experience** relevant to this project (including relevant publications) and a brief description of any other major participants' experience. (*One page maximum.*)

Only projects planned to begin in calendar year 2009 will be selected. NABCF funding is for 12 months only. Multiple-year projects should be divided into individual components or phases, with annual applications submitted for each phase.

#### **WHAT HAPPENS WHEN I SUBMIT MY PROPOSAL?**

The BCI Grants Coordinator ensures that proposals are complete and appropriate to the North American Bat Conservation Plan, then submits the material for review by bat biologists. Submitted materials will not be returned. We will notify all applicants of whether they will be funded and for what amount by the end of March. Funding may be approved for less than the amount requested. Grant recipients must sign a liability waiver and Funding Agreement. When we receive the signed agreement, we will release the first payment of 75% of the total award. The remaining 25% will be retained by until the project is completed, and we receive an acceptable final report and publication-quality photos of project activities. Photo guidelines will be sent with your Funding Agreement and should be read and followed. Any articles or other published materials pertaining to your project should be sent to the BCI Grants Coordinator.

#### **WHAT IF THE DETAILS OF MY PROPOSAL CHANGE?**

Grant recipients must notify the Grants Coordinator immediately if their project falls behind its approved schedule for completion. Extensions are not automatic. If major changes occur after the project is initiated (such as scaling down due to other anticipated funds not coming through), a written request to amend the submitted proposal should be sent to the Grants Coordinator. If the project must be canceled for any reason, all monies already sent to the applicant must be returned to the NABCF.

#### **ONLINE APPLICATION**

<http://www.batcon.org/bcigrants/projfundintro.asp>

#### **MORE INFORMATION**

Contact the BCI Grants Coordinator: [grants@batcon.org](mailto:grants@batcon.org).